



# **FORWARD PLAN**

**13 July 2020 - 15 November 2020**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 21/07/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** FS-17-23 Bikehanger Pilot Scheme

**Description:** Purpose of Report: To seek approval to implement the Experimental TRO and to purchase the bike shelter.

The Executive Member will be asked to approve the making of the Experimental Traffic Regulation Order (ETRO) land to conclude the trial by implementing the scheme as permanent.

In respect of this item, Councillor Waller (Executive Member for Economy and Strategic Planning) will substitute for Councillor D'Agorne (Executive Member for Transport) because he has declared a prejudicial interest.

**Wards Affected:** Fishergate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning,  
Executive Member for Transport

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

David Mercer

david.mercer@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:**

Internal consultation with key officers, and external consultation with residents (immediate frontages) during the initial design stage.

Advertisement of ETRO during trial period and consultation with residents and users of the shelter.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 21/07/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** ResPark for the area around the University of York

**Description:** Purpose of Report: To seek approval to consult with residents regarding the expansion of the existing residents' parking in the area University of York to suit the proposed strategy for extending the coverage of residents parking in the area around the University of York, for which the University of York has agreed, in principal, to fund its implementation (including consultation with residents) and administrative costs for the issue of permits and the operation of the enforcement hotline.

The Executive Member will be asked to approve the officer recommendations as outlined in the report.

**Wards Affected:** Fishergate Ward; Fulford and Heslington Ward; Hull Road Ward; Osbaldwick and Derwent Ward

**Report Writer:** **Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Ian Stokes, Development Officer

ian.stokes@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** The initial consultation will contain information on how a scheme operates, this is sent out to all properties together with a questionnaire, the results of which are reported back to the Executive Member meeting for a decision on how to proceed.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 21/07/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of Representations received to advertised amendments to the York Parking, Stopping and Waiting Traffic Regulation Order

**Description:** Purpose of report to consider objections and requested amendments received to previously advertised proposals to amend the Traffic Regulation Order.

The Executive Member is asked to consider the original proposal and the representations received and make a decision from the options given, for e.g.

- Implement the proposals as advertised
- Uphold the objections and take no further action
- Amend the advertised proposal and implement a lesser restriction

Authorisation to advertise the proposals was given by the Executive Member for Transport on the 24 October 2019.

While we always aim for items to go onto the forward plan 28 days prior to a meeting however on this occasion this was not possible. For this item consultations took place just prior to Covid-19 and was scheduled to be considered at a Decision Session in April. Due to the number of objections received it was felt that that this report needed to be considered at the first available Executive Member for Transport Decision Session.

**Wards Affected:** Acomb Ward; Clifton Ward; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby & Wigginton Ward; Heworth Without Ward; Holgate Ward; Hull Road Ward; Micklegate Ward; Osbaldwick and Derwent Ward; Rawcliffe and Clifton Without; Strensall Ward; Wheldrake Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Sue Gill

sue.gill@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Consultation process on advertisement

Notices on Street, Notices in the Press, Emergency Services and Haulier Associations. Ward Cllrs, Parish Councils and adjacent residents in the area of change.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

28/07/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/07/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q4 19-20 Finance and Performance Monitor

**Description:** Purpose of Report: To provide an overview of the councils overall finance and performance position at the end of Q4.

Members will be asked to note and approve.

Please note this item has been withdrawn from the forward plan as it will be considered as part of the Finance and Performance Outturn 19/20 report also scheduled to be considered at the meeting of the Executive 23 July 2020.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 13/07/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q4 19-20 Finance and Performance Monitor

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/07/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management and Prudential Indicators 2019/20 outturns

**Description:** Purpose of Report: The council is required through legislation to provide Executive Members with an update on Treasury Management Activities. This report provides Treasury Management and Prudential Indicators outturn for 2019/20.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 13/07/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Deputy Chief Executive

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** N/A

**Process:** N/A

### Consultees:

**Background Documents:** Treasury Management and Prudential Indicators 2019/20 outturns

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/07/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme 2019/20 Outturn

**Description:** Purpose of Report: To set out the capital programme outturn for 2019/20.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 13/07/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Deputy Chief Executive

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** N/A

**Process:** N/A

### Consultees:

**Background Documents:** Capital Programme 2019/20 Outturn

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/07/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance and Performance 2019/20 Outturn

**Description:** Purpose of Report: To provide an overview of the Council's overall finance and performance outturn for 2019/20.

**Wards Affected:** All Wards

**Report Writer:** Ian Cunningham, Debbie Mitchell      **Deadline for Report:** 13/07/20

**Lead Member:** Councillor Nigel Ayre

**Lead Director:** Deputy Chief Executive

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:**

**Background Documents:** Finance and Performance 2019/20 Outturn

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/07/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** York Central Update

**Description:** Purpose of Report: The report will provide an update on York Central work to date. This report will consider an updated funding position and consider the financial and land options to take the project forward.

Members are asked to agree further activity and the release of further funding for a package of early site enabling works ahead of the first phase of infrastructure construction and ongoing project and programme management. The report will also consider land and property proposals to enable site clearance and construction to proceed.

**Wards Affected:** Holgate Ward; Micklegate Ward

**Report Writer:** Tracey Carter **Deadline for Report:** 13/07/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Tracey Carter, Assistant Director-Regeneration and Asset Management, David Warburton

tracey.carter@york.gov.uk, david.warburton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** There has been extensive public engagement dating back to 2016 on the access route to York Central including a detailed Access consultation in 2017, the Festival of York Central on March-April 2018, detailed consultation throughout 2017-18 and a further public engagement in August 2018. The preparation of the Reserved Matters Application has been preceded by further public consultation and the consideration of that planning application has involved statutory consultation.

**Consultees:**

**Background Documents:** York Central Update

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/07/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** CYC Recovery and Renewal Strategy Update

**Description:** Purpose of Report: Members will receive an update on the Recovery and Renewal strategy including the following annexes:  
CYC's response to Covid-19 - Keeping Children Safe  
Economic Recovery Strategy  
10 Year Recovery Plan  
Library Lawn Proposal

**Wards Affected:** All Wards

**Report Writer:** Will Boardman **Deadline for Report:** 13/07/20

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Deputy Chief Executive

**Contact Details:** Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** CYC Recovery and Renewal Strategy update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/07/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Consideration of a Devolution Deal for York and North Yorkshire

**Description:** Purpose of Report: Potentially agreeing the "asks" to submit to Government for consideration of a Devolution deal for York and North Yorkshire.

Decision required: Devolution deal for the geography of York and North Yorkshire.

**Wards Affected:** All Wards

**Report Writer:** Janie Berry

**Deadline for Report:** 13/07/20

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Deputy Chief Executive

**Contact Details:** Janie Berry, Director of Governance  
Tel: 01904 555385  
janie.berry@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a

key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Statute determines any future public consultation at the appropriate time. This decision is to simply submit a set of asks for Government to consider. Government will then be asked to propose a potential Devolution Deal which will then be formally considered by the Executive and Council.

Relevant officers and members. Neighbouring authorities. If a devolution deal is offered by Government, appropriate consultation will take place with the public in the future.

**Consultees:**

**Background Documents:** Consideration of a Devolution Deal for York and North Yorkshire

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/07/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Outbreak Management Plan

**Description:** Purpose of Report: Consideration and endorsement of CYC Outbreak Management Plan and approval of any ancillary decisions required.

**Wards Affected:** All Wards

**Report Writer:** Director of Public Health      **Deadline for Report:** 13/07/20

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Director of Public Health

**Contact Details:** Sharon Stoltz, Director of Public Health, City of York

sharon.stoltz@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** The Council has created a multiagency board with representatives from the Police, Health and Business sectors (Outbreak Management Control Board). This board will be consulted on the process and planning.

**Consultees:**

**Background Documents:** Outbreak Management Plan

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/07/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Library Lawn Lease

**Description:** Purpose of report is to seek permission to grant Explore York a lease of the Library Lawn and the 'Store' for exclusive use by for cultural activities, until 31 March 2034.

The Executive will be asked to agree to the granting of the lease to Explore until 31 March 2034, subject to the publication of a Section 123 notice regarding the disposal of public open space in relation to Library Lawn.

While we always aim for items to be submitted to the forward plan 28 days prior to the meeting, this is not always possible. This item was originally part of the Recovery and Renewal Strategy item also scheduled to be considered at the 23 July 2020 meeting of the Executive, but it has now been agreed that it would be a standalone property item.

**Wards Affected:** Guildhall Ward

**Report Writer:** Andrew Laslett      **Deadline for Report:** 13/07/20  
**Lead Member:** Executive Member for Finance and Performance  
**Lead Director:** Corporate Director of Children, Education and Communities  
**Contact Details:** Andrew Laslett, Head of Strategic Services (Leisure & Community Centres)

andrew.laslett@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** The Section 123 notice will be published in local newspapers advertising comments from the public

### Consultees:

**Background Documents:** Library Lawn Lease

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 08/07/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 24/07/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Applications for Community Right to Bid under the Localism Act 2011

**Description:** Purpose of Report to presents an application to list New Earswick and District Indoor Bowls Club, Huntington Road, Huntington, York and as an asset of community value and The Murton Arms Public House, Murton, York as an asset of community value.

The Executive Member is asked to make a decision on whether the above listed properties should be added to the list of assets of community value.

Please note that this item has been renamed to reflect that it will now incorporate two Forward Plan items 'Application for Community Right to Bid under the Localism Act 2011 - New Earswick and District Indoor Bowls Club' and 'Application for Community Right to Bid under the Localism Act 2011 - Murton Arms PH' into one report.

**Wards Affected:** Huntington & New Earswick Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:**

All relevant officers. members and property owners will be consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/07/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 24/07/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Application for Community Right to Bid under the Localism Act 2011- Murton Arms PH

**Description:** Purpose of report to present an application to list The Murton Arms Public House, Murton, York as an asset of community value.

The Executive Member will be asked to make a decision on whether the above listed property should be added to the list of assets of community value.

Please note this item has been withdrawn from the forward plan as it will be considered as part of the Applications for Community Right to Bid under the Localism Act 2011 report that will be considered at the Executive Member Finance and Performance Decision Session 24 July 2020.

**Wards Affected:** Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact the report author for further information.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/07/20



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 11/08/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Economy & Place Capital Programme – 2020/21 Consolidated Report

**Description:** Purpose of report addition of carryover funding from 2019/20 into the 2020/21 EAP capital programme, and amendments to scheme allocations where required to reflect latest cost estimates and scheme progress.

The Executive Member is asked to approve the carryover schemes and funding from the 2019/20 capital programme, and amend the current budget for the 2020/21 capital programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** All relevant internal officers were consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/08/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 11/08/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Parking Services back office system development

**Description:** Purpose of report to provide an update following on from the Executive Decision session in November 2019 which committed to improving the customer experience with a better online system for parking. The report will update on the work to make the system as inclusive as possible and the technical changes required to the Traffic Regulation Orders..

The Executive Member will be asked to confirm the details of how each permit type will be managed and the work to ensure a customer focused approach. To consider the technical changes of the traffic regulation orders to implement the proposed changes.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Ken Hay, Traffic Project Officer, Graham Titchener

ken.hay@york.gov.uk, graham.titchener@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** All the relevant members and officers will be consulted.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

18/08/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 11/08/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Residents' Parking in South Bank Update

**Description:** Purpose of Report to take forward reports from a number of petitions for further ResPark controls in streets in the South Bank area which the Executive Member for Transport considered in 2019. Decisions will need to be made to agree the advertising of the Traffic Regulation Order (TRO) needed to introduce the new restrictions.

The Executive Member is asked to confirm the decision to introduce a ResPark scheme in the following streets;

- Bishopthorpe Road between Southlands Road and St Chads Wharf;
- Rectory Gardens (off Bishopthorpe Road)
- Balmoral Terrace (Part) and
- Albemarle Road (Part) between Telford Terrace and Brunswick Street.

and proceed to advertise the TRO.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Ken Hay, Traffic Project Officer

ken.hay@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:**

Consultation will take place in line with the normal Traffic Regulation Order process. Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/08/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 11/08/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** South Bank Residents' – Wider Consultation Update

**Description:** Purpose of Report, this report follows on from the Executive Decision session in November 2019 regarding the best form of consultation to allow extensions to Residents' Parking coverage to be considered.

It is prompted by a number of petitions for further ResPark controls in streets in the South Bank area which the Executive Member considered in 2019. Decisions will need to be made to agree the further specific measures, consultation and Traffic Regulation Order.

The Executive Member will be asked to consider the findings of the wider consultation and note particular issues that have come out of the comments received. The Executive Member will also be asked to agree a series of actions in response to the above comments and findings.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Ken Hay, Traffic Project Officer

ken.hay@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:**

The Report considers responses to initial consultation in January and February 2020. The agreed proposals to be consulted on within the normal TRO process.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 12/08/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Germany Beck Flood Scheme

**Description:** Purpose of Report to review the project appraisal outcomes for the development of a holistic flood alleviation scheme to reduce the impact of flooding to highways and housing in Fulford.

The Executive Member is asked to consider the review and make recommendations to enhance the future stages of work in the project. To identify and recommend next steps to identify and secure further funding needed to ensure the scheme can progress.

**Wards Affected:** Fulford and Heslington Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Internal and external flood debriefs and drop-in sessions.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/08/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 12/08/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York February 2020 Flood Review

**Description:** Purpose of report to review the flood event experienced during February 2020 and the response of City of York Council and partners.

The Executive Member is asked to consider the review and make recommendations to enhance the response to future flood events in the city.

**Wards Affected:** Bishopthorpe Ward; Clifton Ward; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Micklegate Ward; Rawcliffe and Clifton Without

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** All relevant officers and members.

**Process:** Internal and external flood debriefs.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/08/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/20

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Proposal for an article 4(1) direction for the Heslington conservation area and production of a strategy for article 4(1) directions for City of York conservation areas

**Description:** Purpose of Report: To propose the service of an article 4(1) direction in the Heslington conservation area in response to local requests and produce a strategy for implementing article 4 directions in the city's conservation areas.

The Executive will be asked to consider and authorise the service of an article 4(1) direction in the Heslington conservation area and production of a strategy for implementing article 4 directions in the city's conservation areas.

This item has been deferred from the 23 July 2020 Executive meeting to allow consideration by the LPWG and recommendations to be included in the final reports.

**Wards Affected:** All Wards

**Report Writer:** Edward Freedman **Deadline for Report:** 09/07/20

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Edward Freedman, Conservation Officer

edward.freedman@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** The service of an article 4 direction requires statutory consultation involving advertisement and consultation with affected parties including residents and the parish council. The production of a strategy would not be subject to statutory consultation as it is considered to be an internal document used to prioritise resources, but it is proposed that informal consultation be carried out with relevant bodies during production of the document.

Heslington: consultation with affected owners, the Secretary of State, Historic England and the Parish Council in accordance with DoE Circular 9/95 and CoYC Statement of Community

## Involvement

### **Consultees:**

**Background Documents:** Proposal for an article 4(1) direction for the Heslington conservation area and production of a strategy for article 4(1) directions for City of York conservation areas

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/20

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Huntington Neighbourhood Plan - Examiner's Report and Decision Statement

**Description:** Purpose of Report: To inform Members of the recommendations made in the Examiner's Report and to explain the Council's response to these and to gain approval of the subsequent Decision Statement to allow the Neighbourhood Plan to proceed to Referendum.

Members are asked to approve the Proposed Modifications recommended in the Examiner's Report and the Council's Decision Statement to allow the Huntington Neighbourhood Plan to proceed to Referendum.

This item has been deferred from the 23 July 2020 Executive meeting to allow consideration by the LPWG and recommendations to be included in the final reports.

**Wards Affected:** Huntington & New Earswick Ward

**Report Writer:** Anna Pawson **Deadline for Report:** 08/04/20

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Anna Pawson

anna.pawson@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Previous consultations have taken place at area designation stage (2015), pre-submission stage (2018) and submission stage (2019).

Consultees included in Schedule 1 of the Neighbourhood Planning (General) Regulations 2012, and people who live, work and do business in the parish of Huntington.

### Consultees:

**Background Documents:** Huntington Neighbourhood Plan - Examiner's Report and Decision Statement

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 01/10/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Street Works – Changing from noticing to a permitting scheme

**Description:** Purpose of Report: The aim of this report is to seek approval from the Executive to conduct a public consultation on proposals to introduce a permit scheme to govern all utility and highway works activities within the authority's highway network.

Executive are asked to approve a public consultation exercise to seek feedback from statutory consultees and other stakeholders on the proposals to introduce a permit scheme to govern all utility and highway works activities in York.

**Wards Affected:** All Wards

**Report Writer:** Helene Vergereau **Deadline for Report:** 13/04/20

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

### Consultees:

**Background Documents:** Street Works – Changing from noticing to a permitting scheme

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure and Communities

**Meeting Date:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Make it York Service Level Agreement

**Description:** Purpose of Report: To set out the new priorities for Make It York for 2020/21 as part of the service level agreement between the council and Make It York.

The Executive Members will be asked to approve the revised priorities.

This decision will be taken in consultation with the Executive Member for Economy and Strategic Planning.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure and Communities

**Lead Director:**

Corporate Director of Children, Education and Communities

**Contact Details:**

Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children, Young People and Education

**Meeting Date:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Project Executive Fee Level

**Description:** Purpose of Report: Approval to apply the appropriate fee percentage level for the role of Education Project Executive against Basic Need Schemes. That is on any expansion schemes being project managed by Multi Academy Trusts and being overseen by the Education School Services team.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children, Education and Communities

**Contact Details:** Alison Kelly, Policy and Planning Officer

alison.kelly@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Education Finance

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:**

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** NSLC Commercial proposals

**Description:** Purpose of Report: To present commercial options in relation to the New Stadium and Leisure Complex at Monks Cross.

The Executive will be asked to review the 2 options within the report and recommendations as provided.

This item was first deferred to the 19 March 2020 and has now been deferred to the 23 April 2020 meeting to enable a more detailed report to be prepared.

**Wards Affected:** All Wards

**Report Writer:** Paul Forrest **Deadline for Report:** 13/04/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Paul Forrest

paul.forrest@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** NSLC Commercial proposals

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Organisational Development (OD) Plan

**Description:** Purpose of report: to review the draft OD plan and proposed governance for implementation across the council

Executive members will be asked to review and approve the draft OD plan and proposed governance for implementation across the council.

**Wards Affected:** All Wards

**Report Writer:** Trudy Forster **Deadline for Report:** 13/04/20

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Deputy Chief Executive

**Contact Details:** Trudy Forster, Head of Human Resources

trudy.forster@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:** Series of interactive meetings and workshops held  
Consultation with CMT members, Executive members, CYC staff,  
CCS Scrutiny Committee and Trade Unions

**Consultees:**

**Background Documents:** Organisational Development (OD) Plan

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Garden Assistance for CYC Tenants

**Description:** Purpose of Report: To outline the details of our approach for alternatives to the Garden Assistance Scheme that ended in 2019 including interim measures and longer term community strength based approach.

The Executive Member is asked to agree to the policy and principles of the proposals.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Health, Housing and Adult Social Care

**Contact Details:** Peter Holt, Housing Assistant Team Leader

peter.holt@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Consultation, policy development and discussion sessions.  
Consultees: staff, Cllrs, people living in council homes and leaseholders.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Communal Areas Policy (Housing Owned Land)

**Description:** Purpose of Report: To set out our approach and ambitions for Housing owned communal areas (land) including principles of our approach and management, contribution to zero carbon target, increasing biodiversity and improving the lives of people using this land.

The Executive Member is asked to agree to the policy and principles, including charging policy, permission to use land and budgetary implications (neutral).

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing & Safer Neighbourhoods

**Lead Director:**

Corporate Director of Health, Housing and Adult Social Care

**Contact Details:**

Ruth Abbott

ruth.abbott@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Targeted consultation, discussion of draft policy and process.  
Consultees: staff, cllrs, people living in council homes and leaseholders

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: